

## Panel Work Programme 2019/2020

Date PCP Meeting	Business	Notes
26 <sup>th</sup> June	AGM Procedural Business PCC Annual Report Work Programme – draft for Panel consideration/approval	
27 <sup>th</sup> September – new member training. Police and Fire Headquarters	<ul style="list-style-type: none"> <li>- Roles and responsibilities as Panel Members - statutory duties and the development of shared objectives as a PCP with a refreshed membership.</li> <li>- Fulfilling your strategic roles as councillors and independent members by focusing on the strategic rather than operational matters</li> <li>- How to get the best of the Link Member SP briefings (the Panel’s chosen method of scrutinising delivery of the Police and Crime Plan) by reporting back to the main Panel and Interpreting and using performance data</li> <li>- OPCC slots – John Smith CEO and Asst Chief Constable Steve Cullen.</li> </ul>	Meeting with Frontline 28 <sup>th</sup> to discuss/finalise programme
8 <sup>th</sup> October	Mark Simmonds CFO OPCC- Budget Briefing (see below*) Review of Performance reporting mechanism Actions/reports emerging from the AGM Medical Pension review report	Chancellor has announced a one-year spending review to be delivered at the end of September. Significant new money for policing anticipated - details about the allocation of money (and possibly recruitment targets) to each PCC and the timescales involved expected soon after. New money to be derived from government grant or raised from additional council tax precept – to be confirmed.

		Given the significance of these changes to OPCC budget planning, the 15 <sup>th</sup> November briefing below has been brought forward.
15 <sup>th</sup> November – Budget Briefing (takes place at Police/Fire Headquarters)	*First consultation on the Budget led by the OPCC Chief Financial Officer. It provides opportunity for the Panel to consider the OPCC’s planning assumptions and forecasts ahead of the draft Medium Term Financial Plan presented to the Panel on 11 <sup>th</sup> December, and the final report to be presented on 4 <sup>th</sup> February. The session should be attended by all Panel Members.	
11 <sup>th</sup> December	Scrutiny of the Budget/Draft Medium Term Financial Plan – Separate briefing from the OPCC CFO Video presentation – Work undertaken by the Regional Organised Crime Unit Performance Report Complaints Sub-Group Report	Video has been made available to Chiefs and PCCs across the South West to show at their respective Police and Crime Panel meetings. Created by the SW Regional Organised Crime Unit, it shows highlights of their work during 2018/19. It has been confirmed that contents are suitable to be shown in public session. Suggest December meeting.
4 <sup>th</sup> February	Chief Constable – Presentation <i>Qlik Sense Analytics – demonstration (TBC)</i> Formal Review of the Budget and Precept Proposal Panel Budget/Costs report	Chief Constable presentation – deferred from December
11 <sup>th</sup> March	Desmond Brown – presentation Lammy Group Objectives (TBC) Representative Workforce Team – report on their work	Agreed at AGM that Desmond Brown would be invited to a suitable Panel meeting to comment on his role in ensuring delivery of the Lammy Group’s key objectives. If possible, this item to sit alongside a presentation on the work of the Representative Workforce team. It was agreed that this should be taken forward

		outside of the meeting and built into the work programme at the appropriate time.
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#### **Standing reports to each meeting:-**

- Commissioner's Update Report – report on PCC activities/key decisions. Standing updates on Fire Governance and Estates.
- Work Programme – fluid and presented for noting or approval following amendment
- Link Member reports/Scrutiny of performance against the Police and Crime Plan – Strategic Priorities Quarterly Briefings
- Complaints Report – Monitoring arrangements for dealing with complaints against the Commissioner

A review of the balanced appointment objective will also take place after each set of relevant elections.